Ranger College Fall 2023 Important Dates

Full Fall (16-week) Term Code 231S
- 8/21 Full (16 weeks) Fall Classes Begin
- 8/28 Flex A Census Date; Last day to drop a class with no record
- 9/3 Attendance roster certification opens
- 9/5 Census Date; Last day to drop a class with no record
- 9/11 Attendance roster certification closes (Midnight)
- 9/24 Fall graduation application deadline
- 10/31 Last day to drop a class with a "W"
- 12/4 Grade submission opens; Last day to withdraw from all classes with a "Q"
- 12/5-7 Final exams
- 12/8 Fall commencement ceremony
- 12/11 Grade submission closes (Noon)

Flex A Fall (8-week) Term Code 231S
- 8/21 Flex A (8 weeks) Fall Classes Begin
- 8/28 Flex A Census Date; Last day to drop a class with no record
- 9/3 Attendance roster certification opens
- 9/11 Attendance roster certification closes (Midnight)
- 9/31 Last day to drop a class with a "W"
- 10/9 Grade submission opens; Last day to withdraw from all classes with a "Q"
- 10/10 Final exams
- 10/11 Grade submission closes (Noon)

### Flex B Fall (8-week) Term Code 231F
- 10/12 Flex B (8 weeks) Fall Classes Begin
- 10/19 Flex B Census Date; Last day to drop a class with no record
- 10/22 Attendance roster certification opens
- 10/29 Attendance roster certification closes (Midnight)
- 10/31 Last day to drop a class with a "W"
- 12/6 Grade submission opens; Last day to withdraw from all classes with a "Q"
- 12/7 Final exams
- 12/8 Grade submission closes (Noon)

Wintermester (3-week) Term Code 231M
- 12/12 Wintermester Classes Begin
- 12/13 Wintermester Census Date; Last day to drop a class with no record
- 12/15 Attendance roster certification opens
- 12/22 Attendance roster certification closes (Midnight)
- 1/3 Last day to drop a class with a "W"
- 1/4 Grade submission opens; Last day to withdraw from all classes with a "Q"
- 1/4 Final exams
- 1/7 Grade submission closes (Noon)

Logging in to Campus Connect

1. Go to rangercollege.edu
2. Select arrow beside "Academics"
3. Select Campus Connect
4. Select "Campus Connect for Faculty"
5. Username:
   fac_*firstinitialfirst7lettersoflastname*
   Password: letmein
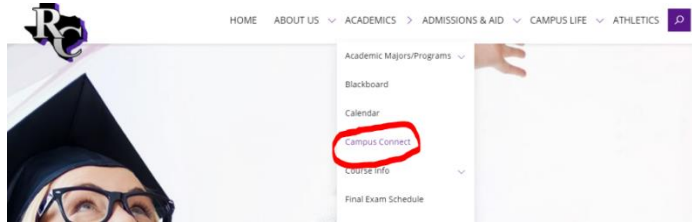
Submitting Roster Certifications

1. Logon to Campus Connect.
2. Select Roster Certification and term.
3. Select course from drop down box (you probably have multiple sections).
4. Choose between:
   a. Attending
   b. Never Attended
   c. Stopped Attending
5. Click Submit.

Please select from the following list of available courses:

PHED-1346 I1 16/1S - Ins: Mayfield W (Limit:50 Enr:8) ▼ Go!

**Attendance Certification Roster
PHED1346 I1161S
Drug Use & Abuse
Internet
Mayfield W**

	StudentID	Fullname	Attendance Status
1.		Lopez Adriana Jacqueline	ATTENDING ▼
2.		Meyers Nicholas David	ATTENDING ▼
3.		Pittman Angie Jean	ATTENDING ▼
4.		Ripley Jaythen Ezra	ATTENDING ▼
5.		Sadler Aaron Christopher	ATTENDING ▼
6.		Stephens Corbin Paul	ATTENDING ▼
7.		Vela Angelo John	ATTENDING ▼
8.		Woodall Sherie Lynn	ATTENDING ▼

Submitting Grades

1. Logon to Campus Connect.
2. Select Grade Entry and term.
3. Select course from drop down box (you probably have multiple sections).
4. Select the appropriate grade for each student.
   a. If a student has dropped with a "W" or "Q" you must give a last date of attendance.
   b. If you give a student an "F" you must give a last date of attendance.
   c. If a student is dual credit you must submit a numeric grade.
   d. The grade of an "I" must be pre-approved by the Vice President of Instruction.
5. Click submit.
6. You should receive a confirmation email of the grades for your records.

*If you need to change a student's grade for any reason after you've submitted your grades through Campus Connect you must complete a Grade Change Form located in the Registrar's Office.

Logging in to Canvas

1. Go to RangerCollege.instructure.com.
2. Login using your Ranger College email account.

Problems or Questions

- Campus Connect – Robert Culverhouse – (254)267-7039 rculverhouse@rangercollege.edu
- Canvas – Kim Sandford – ksandford@rangercollege.
- Email – ithelpdesk@rangercollege.edu
- Registrar – Christine Pruitt – (254)267-7057 cpruitt@rangercollege.edu