

PLEASE FOLLOW THE INSTRUCTIONS BELOW IF YOU DO NOT HAVE AN ASCENDER PARENT PORTAL ACCOUNT

CREATE AN ASCENDER PARENTPORTAL ACCOUNT:

Go to www.comancheisd.net

Click on the Parents tab on the right side

Under GRADING PROGRAM, choose Ascender Parent Portal

Click on "Create an Account"

1. Follow the instructions on setting up your username and password.
2. Enter an email address. This email address must match the email on file at the school campus, if you provided one at the beginning of the school year. You may call the school to verify if we have one listed for you or to update to a new email address. If you do not have an email address, the free ones from Gmail and yahoo work the best with the parent portal.
3. You may enter your cellphone number to use, but that is optional.
4. Click Next
5. Set up a security question in case you ever forget your login or password.
6. Click Next
7. There will be a message saying, "Your Ascender Parent Portal Account has been created". Click on "Finish"
8. Once you click on Finish, it will open the Parent Portal and a drop-down message will say that you have not verified your email address.
9. You will be sent an email to verify your email address, click on "validate email". Another message will show that your email has been verified successfully.
10. If you entered your cellphone number, you will get a message from "noreplycomanche@esc14.net. This will have a verification code for you to enter into the Ascender Parent login. This will be after you log back in and then will be able to enter your verification code. Reminder, this step is optional.
11. Log back into the Ascender Parent Portal, if the window stayed open, you will need to log out then log back in using the username and password you just created.
12. Click on "Link an enrolled student".
13. Enter the student's portal ID, a 10-digit letter/number combination, provided on the reverse side of this page. This must be entered exactly as shown.
14. Enter the student's date of birth, using the MM/DD/YYYY format. Example 01/01/2007
15. Then click on ADD in the bottom right corner.
16. Continue with steps 12-15 to add additional students.

If you need assistance, please contact your child's campus.

HINTS: Username: at least 6 characters, alpha numeric, not case sensitive

Password: at least 8 characters, alpha numeric, case sensitive, needs an UPPER case letter, lower case letter, number or special character

EMAIL address is required, cellphone is optional

*MUST FOLLOW STEP 9 TO VERIFY YOUR EMAIL